

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

APRIL 18, 2024, REGULAR MONTHLY MEETING

PRESENT: Eric Smith, Chairperson; Gary Risch, Vice-Chairperson; John Zurisko, Secretary; Barry Wolfe, Treasurer; Richard Healey, Assistant Secretary/Treasurer; Matt Sprung, Engineer; Michael Hnath, Solicitor; Kristy Donaldson, Manager

1. The April 18, 2024, Regular Monthly Meeting of the Municipal Authority of Buffalo Township was called to order by Eric Smith at 7:00 p.m.
2. Eric Smith stated that the meeting was being recorded and requested that if anyone in the audience is taping the meeting to please state their name and address.
3. Eric Smith led in the Pledge of Allegiance.
4. Approval of the minutes of the March 21, 2024, Regular Monthly Meeting: A motion was made by Richard Healey, and seconded by Barry Wolfe, to approve the minutes of the March 21, 2024, Regular Monthly Meeting. The motion passed unanimously.
5. Open to the floor: John Allen, Developer of Twin Oaks P.R.D., was in attendance to discuss the tree issue within the housing plan. Michael Hnath informed Mr. Allen that he had not heard from Attorney Gallagher since last April until today. She was going to contact Pete Robertson with NRV to discuss the language in the letter to the customers.
6. Treasurer's Report:
 - a. Financial Report for March 2024: The Treasurer's Report for March 2024 was presented. A motion was made by Barry Wolfe, seconded by Gary Risch, to approve the Treasurer's Report for March 2024. The motion passed unanimously.
 - b. Invoices: The Board reviewed the list of monthly bills for approval as of April 18, 2024. A motion was made by John Zurisko to approve payment of the monthly bills. The motion was seconded by Barry Wolfe, which passed unanimously.
7. Manager's Report:
 - a. Statement of Financial Interest Forms for 2023 are due by May 1st.
 - b. The 2023 Consumer Confidence Report (CCR) was presented to the Board.
 - c. The following updates were provided:
 - i. The generator building at the pump station on Route 356 sustained damage due to a tree falling onto it. The liability insurer was contacted and sent an adjuster out. Before the quote for replacement could be provided, they sent a letter implying that the roof could be repaired; however, the building is a molded, one-piece fiberglass building. Barry Wolfe asked about the carrier and how well they understand our business. Discussion took place on considering a new insurance carrier.
 - ii. The following service lines and leaks were repaired: 429 Sarver Road, Sarvers Mill Drive, and 565 Sarver Road.
 - iii. The utility pole outside of the office was damaged on April 5th. The office did not have internet for a couple hours and phone service for two days.
 - iv. As a result of the heavy rains, there is a large amount of inflow and infiltration into the sewer system. The crew has been inspecting manholes and chasing heavy flows back to certain homes. It is suspected that there are homes with sump pumps and roof drains tied into the sewer system, which will be addressed. Matt Sprung suggested a COSTAR company that warrants their epoxy coatings for 10 years.

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- d. A customer request for 118 Rickie Street was discussed with the Board. Gary Risch stated he would contact the customer.
8. Solicitor's Report:
 - a. Michael Hnath provided an update on the Feroce condemnation.
 9. Engineer's Report:
 - a. Matt Sprung provided an update on the Freeport Tank repair. As a result of the video inspection by Mid Atlantic, he is recommending the additional interior repairs previously quoted. Richard Healey made the motion to approve the interior tank repairs in the amount of \$51,044.00, which was seconded by Barry Wolfe. The motion passed unanimously.
 - b. Matt Sprung updated the Board on the NPDES permit received for the sewage treatment plant.
 10. Old Business:
 - a. Kristy Donaldson explained the issue with Pay Requisition #1 for Loan 82247 Sarver Road Extension, which was approved during last month's meeting. She presented the revised requisition. Barry Wolfe made the motion to approve the Revised Pay Requisition #1 for Loan 82247 Sarver Road Extension, which was seconded by Richard Healey. The motion passed unanimously.
 - b. Kristy Donaldson presented the COVID-19 Policy Revision #5 for approval. John Zurisko made the motion to approve the policy, which was seconded by Richard Healey. The motion passed unanimously.
 11. New Business:
 - a. Kristy Donaldson presented a Temporary Construction Easement for Peoples Gas to use the Freeport Tank site as a laydown area during their gas line replacement project along Community Park Drive. Richard Healey made the motion to approve the temporary easement, which was seconded by Barry Wolfe. The motion passed unanimously.
 12. Adjournment: Richard Healey made the motion to adjourn the Regular Monthly Meeting, which was seconded by Gary Risch. The motion passed unanimously, and the Regular Monthly Meeting ended at 8:18 p.m.