

MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP  
AGENDA FOR JANUARY 16, 2025  
RE-ORGANIZATION MEETING

1. Call 2025 Re-Organization Meeting of the Municipal Authority of Buffalo Township to order.
2. Announce meeting is being recorded, anyone in the audience taping the meeting please state their name and address.
3. Pledge of Allegiance to the Flag.
4. Note the Reappointment of John Zurisko to a five-year term on the Authority Board.
5. Declare all offices and appointments vacant and the Authority ready for re-organization.

(a) Nominations for Chairperson:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Chairperson? There being no further nominations, the nominations for Chairperson are closed. All those in favor of \_\_\_\_\_ for Chairperson: \_\_\_\_\_ All those opposed: \_\_\_\_\_

**NEW CHAIRPERSON PRESIDING:**

(b) Nominations for Vice-Chairperson:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Vice-Chairperson? There being no further nominations, the nominations for Vice-Chairperson are closed. All those in favor of \_\_\_\_\_ for Vice-Chairperson: \_\_\_\_\_ All those opposed: \_\_\_\_\_

(c) Nominations for Secretary:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Secretary? There being no further nominations, the nominations for Secretary are closed. All those in favor of \_\_\_\_\_ for Secretary: \_\_\_\_\_ All those opposed: \_\_\_\_\_

(d) Nominations for Treasurer:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Treasurer? There being no further nominations, the nominations for Treasurer are closed. All those in favor of \_\_\_\_\_ for Treasurer: \_\_\_\_\_ All those opposed: \_\_\_\_\_

(e) Nominations for Assistant Secretary/Treasurer:

Name: \_\_\_\_\_ By: \_\_\_\_\_

Are there any other nominations for Assistant Secretary/Treasurer? There being no further nominations, the nominations for Treasurer are closed. All those in favor of \_\_\_\_\_ for Treasurer: \_\_\_\_\_ All those opposed: \_\_\_\_\_

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(f) Engineer: Is there a motion to retain Gibson-Thomas Engineering Co., Inc. as the Authority's Consulting Engineer for water and sewage? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain Gibson-Thomas Engineering Co., Inc. as the Authority's Consulting Engineer for water and sewage. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(g) Solicitor: Is there a motion to retain Attorney Michael Hnath as the Authority's Solicitor at an hourly rate of \$200, effective January 1, 2025? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain Attorney Michael Hnath as the Authority's Solicitor. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(h) Auditor: Is there a motion to retain the firm of Maher Duessel, CPA as the Authority's Auditor? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to appoint the firm of Maher Duessel, CPA as the Authority's Auditor. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(i) Depositories: Is there a motion to retain First National Bank as the Authority's Depositories? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to retain First National Bank as the Authority's Depositories. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

(j) Set meeting night and time: Is there a motion to hold our regular monthly meetings on the third Thursday of each month at 7:00 p.m. and the 2026 re-organization meeting on January 15, 2026? Motion: \_\_\_\_\_ Second: \_\_\_\_\_

It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to hold our regular monthly meetings on the third Thursday of each month at 7:00 p.m. and the 2026 re-organization meeting on January 15, 2026. All those in favor: \_\_\_\_\_ All those opposed: \_\_\_\_\_.

6. Adjournment:

MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP  
AGENDA FOR JANUARY 16, 2025  
REGULAR MONTHLY MEETING

1. Call the January 16, 2025, Regular Monthly Meeting of the Municipal Authority of Buffalo Township to order.
2. Announce meeting is being recorded, anyone in the audience taping the meeting state their name and address.
3. Pledge of Allegiance to the Flag
4. Approve the minutes of the December 19, 2024, Regular Monthly Meeting.

Is there a motion to approve the minutes of the December 19, 2024, Regular Monthly Meeting?  
Motion \_\_\_\_\_ Second \_\_\_\_\_. It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the December 19, 2024, Regular Monthly Meeting. All those in favor? \_\_\_\_\_. All those opposed? \_\_\_\_\_.

5. Open to the Floor:

6. Treasurer's report:

(a) Financial report for December 2024

Is there a motion to approve the Treasurer's report for December 2024? Motion: \_\_\_\_\_ Second: \_\_\_\_\_. It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Treasurer's report for December 2024. All those in favor? \_\_\_\_\_. All those opposed? \_\_\_\_\_.

(b) Invoices: As listed on the Cash Requirements list for January 16, 2025.

Is there a motion to pay the invoices as listed and presented by the Treasurer?

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ It has been moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to pay the invoices as listed and presented by the Treasurer. All those in favor? \_\_\_\_\_ All those opposed? \_\_\_\_\_.

7. Manager's report:

(a) General Updates: Statement of Financial Interest Forms, Bidding Thresholds, Board Member Training

(b) Customer Requests

i. Dylan Leslie – 111 Helmbold Avenue, Cabot

ii. Darla Dellach – 604 Sarver Road

(c) Update on Sarver Road Waterline Extension/Freeport Borough

(d) Update on South Buffalo Township

8. Solicitor's report

9. Engineer's report:

10. Old Business:

11. New Business:

(a) Resolution 2025-01: Fee schedule for collection actions on delinquent accounts

(b) Capital Purchase Requests

i. Canon IR ADV Color C3926i copy machine

ii. HACH online pH and raw water turbidimeter

12. Adjournment