

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

OCTOBER 20, 2016 REGULAR MONTHLY MEETING

PRESENT: Cynthia Braden, Richard Healey, John Haven, Warren Capenos, Attorney Pam Walters, Engineer Ed Schmitt. Eric Smith was absent

1. The October 20, 2016, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson Cynthia Braden at 7:00 P.M.
2. Cynthia Braden announced the meeting was being recorded and requested that anyone in the audience taping the meeting provide his or her name and address. No one responded.
3. Cynthia Braden led in the Pledge of Allegiance to the Flag.
4. Approval of minutes of the September 15, 2016, regular monthly meeting: A motion was made by John Haven, seconded by Richard Healey, to approve the minutes of the August 18, 2016, regular monthly meeting. The motion passed unanimously.
5. Open to the floor: No comments from the floor.
6. Treasurer's report:
  - (a) Financial Report for September, 2016: The Treasurer's report for September 2016 was presented. A motion was made by Warren Capenos, seconded by John Haven, to approve the Treasurer's report for September, 2016. Motion was passed unanimously.
  - (b) Invoices: The Board reviewed the list of monthly bills for approval. A motion was made by Richard Healey, seconded by John Haven, to pay the invoices as listed and presented by the Treasurer. Motion passed unanimously.
7. Manager's Report: (Given by the Superintendent)
  - (a) The Superintendent reported that two Utility/Meter Reader positions needed replaced due to the resignation of Jonathan Dowdy on October 26, 2016 and Brandyn Born on October 31, 2016. A general discussion was held about advertising for positions only if the current group of applicants was not sufficient.
  - (b) The Water Treatment Plant has made a schedule change and new Distribution On-Call schedule which is working out quite well. It was determined that they would continue with this new schedule.
  - (c) A motion was made by Richard Healey, seconded by Warren Capenos to purchase a Storage building for the Water Treatment Plant after getting quotes that were under \$8,500.00 which would include getting the necessary excavation and paving done by Bill Cadamore. Motion passed unanimously.
  - (d) There was a general discussion regarding an extra generator that is too big to be placed at the Laneville Pump Station; however, the pump station does need a generator. Ed Schmitt was going to consult with a Mark Reynolds and get his advice regarding the possible sale and purchase of the generators.
  - (e) A quote from the COG (Council of Governments) was obtained on a Ford F350 Dual Wheels, Diesel, with Crane for around \$45,000.00. A motion to order this truck from the COG for approximately \$45,000.00 was made by John Haven, seconded by Warren Capenos. Motion passed unanimously.
8. Solicitor's Report:
  - (a) The Solicitor reported receiving a call from Mike Hnath, Solicitor for Winfield Township in regards to the unpaid Audit invoice for services completed on behalf of its sewage project and for an Audit of the Township itself. By motion of John Haven, seconded by Warren Capenos, the solicitor was to offer the sum of \$10,000.00 to Winfield Township toward payment of the invoice, after receiving releases from Winfield and the Auditor, with this offer being good for up to 60 days. Motion passed unanimously.
  - (b) The Solicitor, Pam Walters, notified the Authority that a claim was filed with its insurance carrier in regards to the malfunction of the clarifier at the Water Treatment Plant. Ed Schmitt, the Engineer, added that repairs were being completed and an analysis completed to explain the malfunction. It was

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brought up by John Haven his concerns with no fence around the clarifier. After discussion, the superintendant was directed to erect a fence around the clarifier for safety reasons.

9. Engineer's Report:

- (a) The bid opening was held on October 18, 2016 for the Winfield Bridge Sewer Realignment. Fleming Walker was the only bidder and Ed Schmitt advised that the bid was fair although over his estimate and that PennDot would reimburse for costs. A Motion was made by John Haven, seconded by Richard Healey to award Fleming Walker the contract for the Winfield Bridge Sewer Realignment in the amount of \$82,849.00.
- (b) The Engineer, Ed Schmitt, discussed that the repainting and repairs required on the Sunset Water Tank were completed by Worldwide. After inspection by Ed's inspector and disinfection, Peter Buss was going to contact Cliff at DEP to get final approval to put tank in service. The other tank, which will still be under warranty will be inspected during the summer of 2017.

10. Old Business:

11. New Business:

12. Adjournment: A motion to adjourn was made at 8:05 by Richard Healey, seconded by John Haven, and approved unanimously.