

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

NOVEMBER 3, 2016 SPECIAL MEETING

PRESENT: Cynthia Braden, Richard Healey, John Haven, Eric Smith, and Attorney Pam Walters. Warren Capenos was absent.

1. The November 3, 2016, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson Cynthia Braden at 7:00 P.M.
2. Cynthia Braden announced the meeting was being recorded and requested that anyone in the audience taping the meeting provide his or her name and address. No one responded.
3. Cynthia Braden led in the Pledge of Allegiance to the Flag.
4. Cynthia Braden, Chairperson, announced that the Board held two executive sessions to discuss personnel issues: one on October 20, 2016 from 8:07 p.m. to 9:19 p.m. and the other November 3, 2016 from 6:00 to 7:00 p.m.
5. Open to the floor: No comments from the floor.
6. Ratification of employment offer to new Authority Manager: Motion by John Haven, seconded by Eric Smith, to ratify the offer of employment to Kristine M. Donaldson under the terms and conditions in her employment offer. Motion passed unanimously.
7. Personnel changes: Motion by Eric Smith, seconded by John Haven, to change the terms of the offer for employment for new utility workers if necessary and to move the Administrative Assistant position from part time to full time with an increase in salary. Motion passed unanimously.
8. A presentation for the Solicitor's position that will be available January, 2017 was made by Michael and Sean Gallagher.
9. Adjournment: A motion to adjourn was made at 8:15 p.m. by Richard Healey, seconded by John Haven, and approved unanimously.