

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

JULY 21, 2016 REGULAR MONTHLY MEETING

PRESENT: Cynthia Braden, Warren Capenos, Richard Healey, John Haven, Eric Smith, Attorney Pam Walters, Engineer Ed Schmitt, Authority Manager Don Amadee

1. The July 21, 2016 regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson Cynthia Braden at 7:00 P.M.
2. Cynthia Braden announced the meeting was being recorded and requested that anyone in the audience taping the meeting provide his or her name and address. No one responded.
3. Cynthia Braden led in the Pledge of Allegiance to the Flag.
4. Approval of minutes of the June 16, 2016 regular monthly meeting: A motion was made by John Haven, seconded by Richard Healey, to approve the minutes of the June 16, 2016 regular monthly meeting. The motion passed unanimously.
5. Open to the floor:
6. Treasurer's report:
  - (a) Financial Report for June 2016: The Treasurer's report for June of 2016 was presented. A motion was made by Warren Capenos, seconded by Eric Smith, to approve the Treasurer's report for June 2016. Motion was passed unanimously.
  - (b) Invoices: The Board reviewed the list of monthly bills for approval. A motion was made by Richard Healey, seconded by Eric Smith, to pay the invoices as listed on the Cash Requirements list for July 21, 2016. Motion passed unanimously.
7. Manager's Report:
  - (a) 2015 Audit Draft Received: Don announced that he received the final copy of the 2015 Audit and was comfortable with Audit results.
  - (b) Increased pace of operations in July: Don said a few leaks were detected in Freeport and our crew did a great job getting them repaired quickly and efficiently.
  - (c) PMAA Conference: Don distributed to the Board information on this year's PMAA Conference to be held in Pittsburgh on August 28<sup>th</sup> – 31<sup>st</sup>.
8. Solicitor's Report:
  - (a)
9. Engineer's Report:
  - (a) CID Utility Extension Project: PE #6 & Final - \$3,231.50. A motion was made by Eric Smith, seconded by Richard Healey, to pay PE #6. Motion was passed unanimously.
  - (b) Sunset Tank Mixer Repair and Coating Failure: Still in inspection process. Ed will work with contractor to get repairs done as quickly as possible.
  - (c) Winfield Bridge Sewer Realignment: PennDot has informed us that our sanitary sewer line needs relocated at the Winfield Bridge on State Route 2010 to accommodate their bridge realignment project. Engineering Agreement - A motion was made by John Haven, seconded by Warren Capenos, to approve Engineering Agreement for project. Motion passed unanimously. A motion was made by Eric Smith, seconded by Richard Healey, to proceed with project. Motion passed unanimously. Advertising: A motion was made by Richard Healey, seconded by John Haven, to advertise for project bidding. Motion passed unanimously. Ed will advertise for bidding.
  - (d) EPA Consent Order: Long Term Control Plan: A discussion took place about Upper Allegheny Joint Sewer Authority's long term control plan. After some discussion, the conclusion was drawn that it is still in the early stages of process/planning and more information is needed. Don said no action is needed at this time.

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10. Old Business:
  - (a) Allen Property PRD – Don attended Utility Meeting for the new housing development to begin the process for utility planning.
11. New Business:
  - (a) Freeport Reservoir Repairs: Reservoir needs small repair and Don would like to try to address before winter. However, it would have to be done after Sunset tank repair is complete. Don will get proposal from original contractor to repair.
  - (b) Personnel: Tyler Andrews put in his resignation as of 05AUG16. Richard Healey made a motion, seconded by Eric Smith, to replace the vacant position. Motion passed unanimously.
  - (c) Executive Session to discuss selection of Legal Counsel and potential litigation: Began at 8:37 p.m.
12. Adjournment: A motion to adjourn was made by Richard Healey, seconded by Eric Smith, and approved unanimously.