

MINUTES OF MUNICIPAL AUTHORITY OF BUFFALO TOWNSHIP

AUGUST 18, 2016 REGULAR MONTHLY MEETING

PRESENT: Cynthia Braden, Richard Healey, John Haven, Eric Smith, Superintendent Vince Dubac, Attorney Pam Walters, Engineer Ed Schmitt. Absent: Warren Capenos

1. The August 18, 2016, regular monthly meeting of the Municipal Authority of Buffalo Township was called to order by Chairperson Cynthia Braden at 7:00 P.M.
2. Cynthia Braden announced the meeting was being recorded and requested that anyone in the audience taping the meeting provide his or her name and address. No one responded.
3. Cynthia Braden led in the Pledge of Allegiance to the Flag.
4. A moment of silence was observed to acknowledge the passing of Authority Manager Don Amadee on July 26, 2016.
5. Approval of minutes of the July 21, 2016, regular monthly meeting: A motion was made by Eric Smith, seconded by John Haven, to approve the minutes of the July 21, 2016, regular monthly meeting. The motion passed unanimously.
6. Open to the floor:
7. Treasurer's report:
 - (a) Financial Report for July 2016: The Treasurer's report for July 2016 was presented. A motion was made by Richard Healey, seconded by John Haven, to approve the Treasurer's report for July 2016. Motion was passed unanimously.
 - (b) Invoices: The Board reviewed the list of monthly bills for approval. A motion was made by Eric Smith, seconded Richard Healey, to pay the invoices as listed on the Cash Requirements list for August 18, 2016. Motion passed unanimously.
8. Manager's Report:
 - (a) David Hiding of Freeport was hired on August 8, 2016 to fill the vacant Utility position left vacant when Tyler Andrews resigned.
 - (b) Authority Superintendent Vince Dubac explained that there are two pumps at the Waste Water Treatment Plant that are in severe need of being rebuilt. Rebuilding them is much more economical than replacement. We have a quote to rebuild the first for \$15,261.00. The rebuild of the second pump would cost \$7,018.00. The second pump is not as damaged and could be delayed for about a month. Both are original to the plant and haven't been replaced or rebuilt. A motion was made by John Haven, seconded by Eric Smith, to rebuild the first pump. A motion was made by Richard Healey, seconded by Eric Smith, to rebuild second pump. Motion passed unanimously.
9. Solicitor's Report:
 - (a) CID Utility Extension Project: Sewer tap notices were mailed August 16, 2016. Pam asked to transfer Jack's Ford's assessment fee to Sewer Tap since others weren't required to pay it. The Board agreed to this request.
 - (b) H2O Audit Addendum – The CID Project requires a separate audit because funds were received from a grant – Mahar Duessel could complete audit at a cost of \$2,000. A motion was made by Richard Healey, seconded by John Haven, to have Mahar Duessel perform the audit. Motion passed unanimously.
10. Engineer's Report:
 - (a) Winfield Bridge Sewer Realignment: The bid opening is scheduled for September 8, 2016.
 - (b) Chesterfield Estates: Phase II and III underway. Contractor will continue sewer line installations. Gibson Thomas will complete GPS mapping as they inspect system.

MINUTES OF MABT AUGUST 18, 2016 MEETING

Page 2 of 2

- (c) Oberg Manufacturing to add Process Production Line – They would like to tap into sewer. Ed reviewed the plan and said the chemicals they dispose of are potentially damaging to sewer system because they can dissolve PVC pipe. Some discussion took place and the Board decided that the potential for damage is too high to allow them to tap. They are denying service at this time. Ed will draft Oberg's a letter explaining this.
11. Old Business:
- (a) Sunset Tank Mixer Repair and Coating Failure – The engineers met with Vince and the Painting contractor. It was determined that a batch of paint was not mixed properly and damage is under warranty. They think they can spot repair the damaged areas. They are scheduled to repair week of August 22, 2016.
12. New Business:
- (a) Extension of WWTP Lab Accreditation – DEP extended our deadline to September 16, 2016, to make necessary corrections. Tim will continue making necessary corrections.
 - (b) Executive Session to discuss Personnel: Began at 7:30 p.m. The Board authorized Pam Walters to be a temporary consultant until new Authority Manager is hired. Executive Session ended at 8:22 p.m.
13. Adjournment: A motion to adjourn was made at 8:23 by Richard Healey, seconded by Eric Smith, and approved unanimously.